



Government of Pakistan  
Ministry of Science & Technology  
**PAKISTAN HALAL AUTHORITY**  
Head office, Plot-25, Street-6, Sector H-9/1, Islamabad  
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**L.F.P APPLICATION FORM**

Name of the Employee: \_\_\_\_\_

Designation: \_\_\_\_\_

Section: \_\_\_\_\_

Leave applied from: \_\_\_\_\_ to \_\_\_\_\_

Total: \_\_\_\_\_

Nature of Leave: \_\_\_\_\_

Purpose of Leave: \_\_\_\_\_

Alternate Officer/ Official (if required): \_\_\_\_\_

Whether permission for station leave is required (Please tick): **YES / NO**

Address during the Leave: \_\_\_\_\_

\_\_\_\_\_

Signature of the Applicant: \_\_\_\_\_

Dated: \_\_\_\_\_

**FOR ADMIN OFFICE (To be filled before submission of application):**

**LEAVE RECORD**

<b>Leave Register Page No.</b>	<b>Availed L.F.P</b>	<b>Applied L.F.P</b>	<b>Balance L.F.P</b>

**Asst. Admin:** \_\_\_\_\_

**RECOMMENDED BY IN-CHARGE**

**CONCERNED DIRECTOR**

**SANCTIONING AUTHORITY**